

[Insert Facility Name Here]	
[Insert Other Information Here ]	
<b>Sterile Processing Area Cleaning Checklist—Before Work Begins for the Day</b>	<b>Completed</b>
1. Remove unnecessary equipment/supplies	
2. Damp dust from top to bottom:	
a. Sterilizers	
b. All reachable flat surfaces	
i. Furniture	
ii. Work tables	
iii. Shelving	
iv. Countertops	
v. Sinks	

<b>Sterile Processing Area Cleaning Checklist—Terminal Cleaning</b>	<b>Completed</b>
1. All floors-wet vacuum or a single-use mop	
2. Work tables	
3. Countertops	
4. Sinks	
5. Pass-through window	
6. Computer accessories	
7. Light switches	
8. Door handles and push plates	
9. Telephones and mobile communication devices	
10. Computer accessories	
11. Chairs and stools	
12. Trash and linen receptacles	